

## DELHI CANTONMENT BOARD

### DELHI CANTT-110010

Applications are invited from the eligible candidates for direct recruitment to the post of Junior Hindi Translator in Cantonment Board Office, Delhi Cantt, as per the details given below:

1. Number of Vacancy : 01
  2. Reservation : Unreserved
  3. Pay Scale : PB-1-Rs.5200-20200+GP 2800
  4. Age : Below 30 Years as on the last date of receipt of applications
  5. Educational and Other : **ESSENTIAL**  
Qualifications required
    - 1) B.A. from a recognized university with English as one of the elective subject in B.A.
    - 2) 03 Years experience for translation from English to Hindi and Hindi to English
- DESIRABLE:-**
- 3) Knowledge of Hindi Terminology.
  - 1) Terminology and Lexicographical work involving use of Modern Indian Language other than Hindi.

### GENERAL CONDITIONS

(i) Applications complete in all respects, as per prescribed format must reach the Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt-110010 by registered/speed post within 21 days from the date of publication of Advertisement in Employment News and within 35 days from the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Division of J&K State, Lahaul & Spiti Distt and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Islands or Lakshadweep. Candidates should note that the Cantonment Board Delhi will in no case be responsible for non-receipt of their applications or any delay in its receipt or any account whatsoever.

(ii) The envelope should be superscribed with the name of the post applied for.

(iii) Qualification acquired by the candidates should be strictly in accordance with the prescribed qualifications.

(iv) No request for change of any entries originally made in the application form shall be entertained.

(v) The candidate shall be held responsible for correctness of all information given by him/her and in case of any information/document found to be incorrect at a later stage, action shall be taken against the candidate including dismissal from the service.

(vi) Self-Attested true copies of proof of date of birth, academic, professional qualification and experience etc. relating to the post advertised be attached with the applications.

(vii) TA/DA will not be admissible for attending test/interview as the case may be.

(viii) Applications incomplete in any respect and/or received after closing date shall be rejected, and no further correspondence will be entertained in this regard.

(ix) Those candidates who are already employed in Government Service Central/State/PSU/Autonomous Bodies etc. should apply through proper channel and are required to produce No Objection Certificate (NOC) at the time of attending the test/interview.

(x) Appointing authority reserves the right to increase/decrease the vacancies as well as to cancel the selection process without assigning any reason.

(xi) Appointing authority reserves the right to restrict the number of candidates to be called for Written Test / Interview.

(xii) Relaxation of upper age limit will be admissible for SC / ST / OBC / Ex-serviceman candidates / persons with disabilities as per the instructions / orders issued by the Central Govt. from time to time.

(xiii) The post has been identified as suitable for the persons with the disabilities as identified by the Ministry of Social Justice & Empowerment.

(xiv) The candidates appointed as Junior Hindi Translator will be governed by the CFSR, 1937 and other orders / instructions issued by the Govt from time to time in this regard.

(xv) Canvassing in any form will lead to disqualification and his/her candidature is liable to be summarily rejected.

-----X-----X-----X-----X-----

## FORMAT OF APPLICATION

**Name of Post applied for: JUNIOR HINDI TRANSLATOR**

Recent  
passport size  
photograph to  
be affixed &  
self attested by  
the candidate.

- (1) Name of Candidate (in block letters):-
- (2) Father's/Husband's Name:-
- (3) Category (SC/ST/OBC/PH/Ex-Servicemen):-
- (4) (a) Date of Birth:  
(b) Age (As on the last date of receipt of application)  
(c) Age relaxation claimed: - Yes/No  
(d) If answer to 4 (c) is yes, then on what ground:-
- (5) Nationality
- (6) Gender:- Male/Female
- (7) Educational Qualification (From Xth Standard / SSLC onwards)

Exam Passed	University/Board	Year	Subjects	% of Marks and Division

- (8) Professional/Technical Qualification if any:
- (9) Work Experience (if any)

Post Held	Name of Organisation	Duration of Employment		Pay Scale / Last Pay drawn	Nature of duties
		From	To		

- (10) Present postal address for communication.
- (11) Permanent address:
- (12) Any additional information:
- (13) Phone No. / Mobile No. and E-mail ID if any:

## DECLARATION

I do hereby declare that all the information furnished in this application is true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility detected before or after test / interview or at a later stage, my candidature will stand cancelled and claim for the recruitment will be forfeited.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Applicant

---

Telephone No.25693837  
No.DCB/12/VI/Apptt/J.H.T.  
Office of the Cantonment Board  
Delhi Cantt-110010

Sd/-  
Chief Executive Officer  
Delhi Cantonment  
**(B. Reddy Sankar Babu)**  
I.D.E.S

Dated.....<sup>23<sup>rd</sup></sup>..... January, 2016