



TENUGHAT VIDYUT NIGAM LIMITED

(A Govt. of Jharkhand Undertaking)

CIN U40101JH1987SGC013153

Hinoo, Doranda, Ranchi-834002(Jharkhand)

Telephone No- 6900242, 6900252

Letter No.

Date

Employment Notice No 01/2016

TenughatVidyut Nigam Limited, 2x210 MW Thermal power generating company discharging its function under the provision of Electricity Act 2003 in the state of Jharkhand invites applications for the post of Assistant Executive Engineer, Account Officer, Personnel Officer and Accountant.

The vacancies mentioned below are as per roster of Government of Jharkhand.

Candidates who have applied before (with reference to Employment notice no 01/2015 dated 03.09.2015) need not apply again. Their application will be considered as it is.

1. Number of Posts, Minimum Qualification for Technical/Non-Technical Executive Posts:

Post	Requisite qualifications	Vacancy
Assistant executive engineer	Graduate in engineering or Technology (Elect/Elect & comm. /Elect & Electronics/ Electronics & Instrumentation / Mechanical /Power plant engineering or equivalent full time regular course with 50% and above marks from universities recognised from UGC/AICTE/DEC.	09 (UR)
Personnel Officer	MBA/PGDM (HR)/PM/ IR/HR/Labour Welfare/equivalent, 02 years full time regular course with 50% and above marks	01 (BC-1)
Accounts Officer	C.A/ICWA (final). Computer knowledge: Must have knowledge of tally package. Experience: Preference will be given to candidates who have worked in equivalent post in recognised organisations.	02 (01 SC, 1 BC)

Minimum Qualification for Non-Executive posts:

Post	Requisite qualifications	Total
Accountant	Graduate in Mathematics/commerce/ Economics from any govt recognised institute with C.A/ICWA (inter). Computer knowledge: Must have knowledge of tally package. Experience: Preference will be given to candidates who have worked in accounts department of govt office/ PSUs.	02 (UR-01, ST-01)

2. AGE LIMIT :

- 35 years as on 01.06.2015, i.e., not born earlier than 01.06.1980.
- Maximum of 5 years age relaxation for ST/SC (female and male) candidates, 02 years age relaxation for BC-I/BC-II candidates and 3 years age relaxation for female (UR/BC-I/BC-II) candidates.
- Land losers/land displaced persons, due to land acquisition for the use of TVNL shall get relaxation of 5 years in maximum age limit.

For claiming relaxations in category of land losers/land displaced persons, the candidates shall have to produce certificate from concerned District magistrate/District Commissioner, to the following effect to avail the benefit:

- That he/she is a land displaced person due to land acquisition for the use of TVNL.
- That his/her one acre or more land has been acquired for the construction of power plant or any other infrastructure of TVNL.

- c) That no one from his/her family has benefited in preferential treatment in employment on the basis of displaced person.
- iv) The maximum age for regular employees/contract employees in TVNL will be 50 years.

Details of age limit are as follows:

Sl No	Category	Upper age Limit (in years)
1	UR	35
2	BC-I/BC-II	37
3	Female (UR/BC-I/BC-II)	38
4	SC/ST (Male and Female)	40
5	Employee working in TVNL in lower grade/regular cadre/through agency /direct contract/ contract /contingent having requisite qualification	50

UR: - Un-Reserved, ST- Schedule Tribes, SC- Schedule Caste, BC-I/II- Backward Class- I/II.

3. PAY SCALE:

- i. Assistant Executive Engineer: Pay Band Rs 9300-34800/-, Grade Pay: Rs 5600/-.
- ii. Personnel Officer, Accounts Officer: Pay Band Rs 9300-34800/-, Grade Pay: Rs 5500/-.
- iii. Accountant: Pay Band Rs 9300-34800/-, Grade Pay: Rs 4300/-.

4. APPLICATION FEE:

Application fee is Rs 1000/-(One Thousand) for all categories except ST/SC candidates of Jharkhand. Application fee for ST/SC candidates is Rs.500/-(Five hundred) only.

The fee shall be deposited in the form of Challan from HDFC bank. Candidate is required to take out the printout of challan which has three copies. Bank's copy will be submitted with the money, candidate's copy shall remain with the candidate and TVNL's copy will be submitted with application form.

The application fee is non-refundable. Before submission of application candidate must ensure that Challan is correct in all respect. In case of non-receipt of Challan (TVNL's copy) along with hard copy of application or incorrect challan, the application will be rejected.

5. MODE OF SELECTION:

- i) The mode of selection will be written test followed by personal interview.
- ii) Written Test will comprise of objective type consisting of three parts- General aptitude, General knowledge and concerned discipline knowledge. There shall be negative marking for wrong answers.
- iii) Personal interview will be conducted for candidates those who qualify in the written test.
- iv) Merit list will be prepared on the basis of written test and personal interview.
- v) Work experience in relevant fields may be considered.

6. TEST CENTRES:

Written examination shall be conducted in Ranchi, Jharkhand.

7. HOW TO APPLY:

The candidates have to download the application forms from the website of TVNL i.e. www.tvnlonline.com. The website shall be kept open for downloading the forms from 28.01.2016 to 12.02.2016. Print out of the application form along with the copies of certificates of age, Qualification, two recent photographs, and the challan copy as specified on website should be sent through registered/speed post, addressed to **Sri C.S. Malik, Director Central Board of Irrigation and Power, MalchaMarg, Chanankyapuri, New Delhi-110021 on or before 12.02.2016**. The name of the post for which the application is being submitted shall be mentioned as a caption on the envelope eg. "Application for the post of A.Ex.E/A.O./PO/Accountant (As applicable)". The application will be rejected if name of the post is not mentioned in the application form as well as the envelope.

8. DOCUMENTS TO BE SUBMITTED ALONGWITH APPLICATION FORM:

- i) Print out of duly filled downloaded application form.
- ii) Two self-attested passport size recent photographs (signature should not be on the face).
- iii) Challan's copy with your name mentioned on the reverse side.
- iv) Copy of 10th or equivalent certificate/admit card for proof of age.
- v) Copy of 12th or equivalent marksheet.
- vi) Copy of Marksheet of each semester/year of qualifying examination.
- vii) Copy of Certificate of qualifying examination.
- viii) Copy of Land lostee certificate for land losers.
- ix) Residential/Caste Certificate/Non- Creamy layer certificate for BC-I/BC-II candidates. Land lostee certificate for land losers.
- x) Copy of CGPA/CPI/DGPA/OGPA conversion chart issued by the university (as applicable) if not written in the marksheet/certificate. If the same is not submitted along with duly filled application form, the application of the candidate is liable to be rejected.

9. GENERAL INFORMATION AND INSTRUCTIONS:

- i) Only Indian Nationals are eligible to apply.
- ii) Only duly filled downloaded application forms will be entertained. No manual/paper application will be considered.
- iii) All educational qualifications should be from a Government/UGC/AICTE recognised university/institute.
- iv) One candidate can apply for one post only.
- v) The candidate should ensure that he/she fulfils the eligibility criteria and other norms in all respects mentioned in the advertisement. In case it is detected at any stage of recruitment process that the candidate does not fulfil the eligibility criteria and/or does not comply with other requirements and/or he/ she has furnished any incorrect/ false information or has suppressed any material fact(s), his/her candidature is liable to be rejected. If any of the above shortcomings is/are detected, even after appointment, his/her services are liable to be terminated without any notice.
- vi) Request for change of mailing address/email ID/category/posts as declared in the application form will not be entertained.
- vii) The E-mail ID entered in the application form must remain valid for at least one year as any important intimation to the candidates may also be provided by TVNL through e-mail in addition to the website. No change in the E-mail ID will be allowed, once entered. TVNL will not be responsible for bouncing any e-mail sent to the candidates.
- viii) Candidates are advised to be cautious while filling the application form about accuracy and correctness of the information. They may cross-check the information furnished in the application form before finally submitting the same as no correction would be possible later.
- ix) The person employed in the Govt/Semi-Govt Organisation/Public sector, Regular/Contractual /adhoc/contingent employees of TVNL must also send the additional copy of the print out of the application form through proper channel. The hard copy of application submitted by them shall be treated only as the advance copy. If the application is received with a copy of NOC(No objection certificate), the original application will be sufficient and the provision of department's copy will not be required.
- x) Applications that are not in conformity with the requirements indicated in this Advertisement, incomplete applications, those not in prescribed format appearing in the website (www.tvnlonline.com) or those received after the last date will not be entertained.
- xi) Only shortlisted candidates, who are found apparently eligible, based on the application data and documents submitted will be called for written test.
- xii) No correspondence will be entertained from the candidates not selected for written test.
- xiii) No TA/DA will be paid to the candidate, if called for written test/interview.
- xiv) Canvassing in any form will result in disqualification.
- xv) The candidate will be liable for serious legal action if any false information with respect of name, Father's name, date of birth, address, educational qualification, percentage of marks, caste certificate, photographs etc. is furnished by him or her. Candidates are therefore advised to ensure that they meet all requirements of the post applied for.

- xvi) Candidates are advised to regularly visit our Website (www.tvnlonline.com), as the information/ advise to the candidate regarding this recruitment process, will be given / uploaded only on the website of TVNL and no correspondence with the individual candidate shall be made in this regard.
- xvii) Selected candidates can be posted to any of the units/Divisions/Project sites etc. of TVNL.
- xviii) TenughatVidyut Nigam Limited keeps the right to cancel the selection process at any stage and the number of posts to be filled up may vary according to the exigencies of the nigam.
- xix) Rejection of application due to candidates fault may not be entertained; hence the examination fee in this case will not be refunded.
- xx) Any dispute regarding this advertisement will be disposed of by the local jurisdiction of Ranchi.

10. IMPORTANT DATES:

S.No.	Particulars	Dates
1	Date of Advertisement in newspapers/website	28.01.2016
2	Commencement of downloading of application forms through website of TVNL	28.01.2016
3	Last Date of downloading the application forms	12.02.2016
4	Last date for receipt of duly filled application forms along with requisite documents at TVNL Ranchi.	12.02.2016

Sd/-
(Bhola Singh)
H.O.D(HR)

Memo no.....

Date.....

Copy to: GM cum CE/All ESEs/All HODs/P.O-1, TTPS Lalpania for kind information and necessary action.

Sd/-
(Bhola Singh)
H.O.D(HR)

Memo no.....

Date.....

Copy to: F.C/CE/All ESEs/All HODs/C.S/A.O/P.O/LWO, TVNL Ranchi for kind information and necessary action.

(Bhola Singh)
H.O.D(HR)

CC: Managing Director, TVNL for kind information.



TENUGHAT VIDYUT NIGAM LIMITED
(A Govt. of Jharkhand Undertaking)

CIN U40101JH1987SGC013153

Hinoo, Doranda, Ranchi-834002(Jharkhand)

Telephone No- 6900242, 6900252

APPLICATION FORM

POST APPLIED FOR:

1. Name :

2. Father's Name :

3. Date of Birth :

(Attach the self-attested copy of 10th pass certificate of CBSE/ICSE/State Board Examination)

4. Gender :

5. Marital Status :

6. Category (UR/BC-I/BC-II/SC/ST):

(Attach the community certificate duly certified for SC/ST/BC-I/BC-II)

7. Communication Address:

8.a) Mobile No.:

b) E-mail address:

9. a)Name of the bank:

b):Branch:

c) Amount:

Paste Self
Attested
Passport size
photograph

9. Nationality :

10. Qualification (Academic & Professional)

(a) Educational : (Class 10th/12th/Graduation/Post Graduation)

S.No.	Examination / Degree	College/University	Year of Passing	Class / Division	Marks in percentage

Note: **Enclose self-attested copies of the certificates.**

(b) Computer knowledge :

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11. Experience if any (chronological order):

Organization Name	Job Title / Designation	Period		Job Description	Scale of Pay
		From	To		
Total years of experience					

Note: **Enclose experience certificates. If required add another column.**

12. Present Emoluments indicating scale of pay, basic pay and other allowances (break-up detail) if employed:

13. Name, address, Contact no., E-Mail of the present employer:

14. Any other points required to be mentioned:

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Declaration:

I hereby declare that I have verified the details indicated above and also confirm that all the information submitted is true to the best of my knowledge. In the event of any information being found false/incorrect or

ineligibility being detected before or after the interview/selection, my candidature will stand automatically cancelled.

Signature of candidate:

Name:

Date:

Place:

HDFC BANK(ONLY CASH DEPOSIT ALLOWED)		HDFC BANK(ONLY CASH DEPOSIT ALLOWED)		HDFC BANK(ONLY CASH DEPOSIT ALLOWED)	
BANK COPY		APPLICANTS COPY		TVNL COPY	
Date		Date		Date	
A/c No	50100084743381	A/c No	50100084743381	A/c No	50100084743381
Name	TENUGHAT VIDYUT NIGAM LTD	Name	TENUGHAT VIDYUT NIGAM LTD	Name	TENUGHAT VIDYUT NIGAM LTD
Name of Candidate		Name of Candidate		Name of Candidate	
Category/ UR/BC1/B C2/ SC/ST)		Category/ UR/BC1/B C2/ SC/ST)		Category/ UR/BC1/B C2/ SC/ST)	
Amount :- 500 (SC/ST) 1000(UR/BC1/BC2)		Amount :- 500 (SC/ST) 1000(UR/BC1/BC2)		Amount :- 500 (SC/ST) 1000(UR/BC1/BC2)	
Signature		Signature		Signature	
Mobile No		Mobile No		Mobile No	
For Bank Use		For Bank Use		For Bank Use	
Transaction No		Transaction No		Transaction No	
Remarks:- Kindly enter Candidate Name		Remarks:- Kindly enter Candidate Name		Remarks:- Kindly enter Candidate Name	
Last date for submission of fee is 12 th Feb 2016		Last date for submission of fee is 12 th Feb 2016		Last date for submission of fee is 12 th Feb 2016	